

Halloween X-SPO 2026 Terms & Conditions

Halloween X-SPO believes in creating a positive atmosphere of diversity & inclusiveness.

- X-SPO reserves the right to terminate this agreed upon application if any Exhibitor/Artist/Business/Guest etc. is involved in a social media/media controversy and or is accused and or convicted of a crime that puts their scheduled appearance at X-SPO event in a negative spotlight with no refund awarded. This involves but is not limited to: bullying, hate speech, racial injustice, sexual harassment, slander etc.
- No MLM Merchandise or MLM Businesses are Allowed to Exhibit at Halloween X-SPO.
- No Non Authentic Pokemon or Nintendo Merchandise (plushies, bags, trading cards, shirts etc.) is allowed to be sold.
- "Fan Art" is all allowed as long as it is not made with A.I. speaking of which...
- No A.I. (Artificial Intelligence) rendered Art to be sold at Halloween X-SPO. Any A.I. Art or Merchandise that is displayed for sale will be removed and that person will not be allowed to re-apply for future shows.
- No Metal Swords/Blades are allowed to be sold regardless of sharpness.

Exhibitor/Artist Space:

- Badges must be worn during set-up & for the duration of the show.
- Exhibitors & Artists agree to remain set up during all open hours of the convention. No early break-down is allowed without prior consent of the Halloween X-SPO.
- Exhibitors & Artists agree to keep their areas "broom clean" at the close of the show and are responsible for any damage. Failure to do so will result in being unwelcome at our next show.
 - Exhibitors & Artists must police their own tables to be sure that noise levels from sound systems is kept to a minimum & does not interfere with others.
 - Security will be provided during all hours of operation of the show and overnight on Friday after setup and Saturday after day 1 of the show.
- X-SPO reserves the right to determine at what point sound constitutes interference with others and must be discontinued.
- Any damage caused to the building or furnishings by the Exhibitor or Artist is the sole responsibility of the Exhibitor or Artist.
 - Yes, sharing your Artist Alley table is allowed with a second artist but the person's name on the application is responsible for the table & who is allowed to receive their badges at check-in.

Halloween X-SPO reserves the right to reject any application that is a Multi-Level Marketing Company (MLM), a Business that has no relevance to Pop Culture (i.e. Travel Agency, Window Tinting, Rain Gutters etc.) or if we meet/exceed the number of applicants in a similar category (i.e. Jewelry, Sublimation Cups, Sewing/Knitting, Replica Swords/Weapons etc.).

Cancellations/Refunds:

- If you cancel 120 days* or more before the date of the show, you are eligible for a full refund of your total payment minus credit card fees.
- If you cancel within 90 days* of the date of the show, you are eligible for a refund amounting to 1/2 of your total payment minus credit card fees.
- If you cancel 60 days* or less (for any reason) of the date of the show, you forfeit your entire payment and you are not eligible for any refund.
- Failure to Setup by 9:00 am on day 1 of the show without communication to the promoter will result in lost space without refund or credit awarded & banned from all future shows owned & operated by Halloween X-SPO.
- No Financial Refunds will be given if the show is rescheduled due to Pandemic, COVID, Virus, Outbreak, Lockdown etc. only show credit will be granted to the next scheduled event.
 - ***No Refunds on Sponsorship Packages.***
 - If you No Call, No Show to your table/booth you will not be allowed to reapply to either future shows: Halloween X-SPO or Lilac City Comicon.

LIABILITY & SECURITY:

- Halloween X-SPO and Spokane Convention Center are not responsible for any theft or loss. Exhibitor is responsible for his or her own security during show hours.
- The Exhibitor agrees to protect, keep, and save Halloween X-SPO, the promoter of the event, forever harmless from any damage(s) or charges, imposed for violations of any ordinance or regulation by the Exhibitor, his employees or agents, as well as failure to comply with the terms and agreements of this contract. Further, Exhibitors shall at all times protect, indemnify, save, and keep harmless Halloween X-SPO Inc. against and from any loss, cost, damage, liability, or expense which arises out of or from or by reason of any act or omission of the Exhibitor, his employees, or agents.

FORCE MAJEURE:

In the event that Exhibit Hall at Spokane Convention Center or any of the exhibit area thereof is unavailable, whether for the entire event or a portion of the event, as a result of fire, flood, tempest, or another such cause, or as a result of governmental intervention, malicious damage, acts of war, strike, labor disputes, riot, outbreak, pandemic, virus, zombies or agency which Halloween X-SPO has no control (i.e. government, county, state or federal orders) or should Spokane Convention Center decide that because of any such cause it is necessary to cancel, postpone, or re-site the show, or reduce installation time, exhibit time, or move out time, Halloween X-SPO and Spokane Convention Center shall not be liable to indemnify or reimburse the Exhibitor in respect of any damage or loss, direct or indirect, arising as a result thereof.

WA STATE SAFETY GUIDELINES:

Halloween X-SPO & Spokane Convention Center Abide by Current WA State Safety Guidelines & in turn ask all Exhibitors & Artists to Follow Current Guidelines which may include Mask Mandate, Proof of Vaccination or Negative Covid test within 72 hours of the Event. Guidelines subject to change & will be communicated 3-4 weeks prior to event if needed. As of March 2022 there are no restrictions in WA State.

Display & Fire Marshal Regulations:

- Do not encroach on aisles that border your table. Fire extinguishers, hose cabinets, fire exits or fire alarms cannot be blocked or covered.
- All decorations must be flame retardant. They are subject to random flame test by the Fire Marshal.
- Cardboard boxes, packing materials, waste and debris must be removed prior to the start of the show and kept picked up during the show.
- All Space is subject to inspection periodically & may be asked to reposition your display/merch.
- Boxed products & sales material storage may be allowed if kept tight & orderly.
- No smoking or Alcohol is permitted within the Exhibition Hall or Convention Center.
- Table coverings are accepted if they do not exceed the table more than 6 inches.
 - Artist Alley banners or displays may not exceed 8' in height and you can not hang your art over the back of your display that impedes your fellow artist who is behind you.

SALES TAX

All information collected in your application may be requested by the WA State Department of Revenue and subject to you being required to report any sales made at Halloween X-SPO.

- Exhibitors & Artists are responsible for collection and payment of their own Washington State Retail Sales Tax. To obtain a free temporary tax number, call (800) 647-7706 or online:

<https://dor.wa.gov/contact/temporary-registration-certificate>

Electricity & Wifi:

- Electricity can be purchased for an extra cost through The Spokane Convention Center when you order 1 to 4 weeks in advance prior to setup by ordering online and including your booth number with the Spokane Convention Center: online LINK to order Power provided 4 weeks prior to event with setup instructions and booth number assignment.

- Electricity in the past cost \$110 (est) for the weekend and payments were made directly to the Convention Center, not paid to Halloween X-SPO.
- Electricity is wired through the floor.
- Wifi is complementary inside the Convention Center via a shared public connection.
- Wifi is also available for \$20 (good for both days) via a private connection payable at check-in.

Payment & Subletting :

- Exhibitor/Artist understands the payment policy & agrees to pay the fees as listed on the Application Request Form.
- Subletting of any Exhibitor space is not allowed without the express written permission of the Halloween X-SPO.
 - Artist Alley table sharing is allowed but must be noted on your application.
- In the case of more than one exhibitor sharing one table, the person whose name appears on this contract assumes full responsibility for their table, as specified here.

ADULT MERCHANDISE:

- Exhibitors agree not to sell or distribute any adult material to minors.
- All adult- only material must be either behind the table or, if displayed on a table or display rack, bagged or covered so that minors may not open it.
- Any adult material depicting nudity must be "blinded" (i.e. the nudity or sexual conduct must be covered).
- No adult magazines or videos are allowed.

- Anyone in violation of the "Adult Merchandise" rules may receive one warning to correct their display or removal of item(s). Failure to comply will result in removal from property and not allowed to apply to future shows.

Do You Need a Copy of our Policies?

*A copy of these Policies will be attached to your Invoice for you to keep. If an additional copy is required please email us at **halloweenxspo@gmail.com***

Next Show: 4th Annual Halloween X-SPO October 10th & 11th, 2026

Spokane Convention Center (Hall C)

334 W Spokane Falls BLVD

Spokane, WA 99201

Online Application Process (IMPORTANT):

1. Select your category (Artist or Exhibitor), submit your information and agree to our terms and conditions online. We will require at least one booth photo (see below).
2. Halloween X-SPO reviews your information submitted within 14 days (if not sooner).
3. If your application is approved you will receive an email with an electronic invoice via Square to pay for your space selected.
 - You will have two weeks (from the date of the invoice) to submit your electronic payment.
 - You will receive two automated reminders to pay for your invoice. One reminder at the halfway mark (7 days) and the second reminder the final day your invoice is due.
 - If two weeks pass without paying for your invoice your application will be withdrawn from consideration and you will be placed on our waiting list. If you need a new due date to pay for your invoice you must let us know.
 - If you are not selected we will email you and notify you that you will be placed on our "Waiting List" for 2026 within 30 days of your original application submission.
 - If you are placed on the "Waiting List" do not submit a second application or email us requesting an update on your status. This will not help you. We will notify you if space becomes available.
4. Once you have paid for your invoice you will receive a final email confirmation within 3-5 business days confirming your payment guaranteeing your space for the 4th Annual Halloween X-SPO October 10-11, 2026 in Spokane, WA.

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No Metal Swords/Knives or Weapons are allowed to be sold at Halloween X-SPO.

>>Seeking Exhibitors selling Halloween Related Merch, Costumes, Props, Comics, Collectibles, etc.<< Booths Available:

- **In-Line Exhibitor 10'x10' Booth \$285.** Each In-Line Booth will have Exhibitors on both sides with No Corner Exposure. Each In-Line includes one (1) 8'x2' table, table linen, two (2) chairs & two (2) badges. No Pipe & Drape.
- **Corner Exhibitor 10'x10' Booth \$315.** Each Corner Booth will have Single Corner Exposure on one side and an In-Line Exhibitor on the other side. Each Corner includes one (1) 8'x2' table, table linen, two (2) chairs & two (2) badges. No Pipe & Drape.
- **Premium Endcap 20'x10' Booth \$625.** Each End Cap Booth comes with corner exposure on both sides with another End Cap located on the backside of you (behind Pipe & Drape) either facing North or South. Each End Cap Booth includes Pipe & Drape, two (2) 8'x2' tables, two (2) table linens, two (2) chairs & four (4) badges.

Artist Alley (Art, Prints, Handmade Items etc.):

- **In-Line Artist Alley 6'x6' space \$180;** Includes one (1) 6'x2' table, table linen, two (2) chairs and two (2) badges.
- Yes, sharing your Artist Alley table is allowed with a second artist but the person's name on the application is responsible for the table & who is allowed to receive their badges at check-in.
- Artist Alley banners or displays may not exceed 8' in height and you can not hang your art over the back of your display that impedes your fellow artist who is behind you.

Setup Instructions, Booth Assignment Placement & Further Show Details will be emailed to everyone 4 weeks prior to showtime.

- **Extra Badges** (ages 13 & up) are available for \$20 each, good for both days of the show.
- Kids 12 & Under are FREE at your booth/table.

Basic Setup Information:

Setup - Friday October 9th, 2026

12:00pm - 7:00pm

Hours of Operation:

Day 1 - Saturday October 10th, 2026

9:30am-6:00pm

Day 2 - Sunday October 11th, 2026

9:30am-4:00pm

Sponsor Us:

Are you Interested in helping support Halloween X-SPO while also promoting your business? Then we have affordable options for you. We are also flexible and willing to work with you and your budget or ideas.

- **"Minion" - \$100 (unlimited available).** You get your logo & your website linked to our homepage as an official sponsor.
- **"Henchman" - \$250 (unlimited available).** You design a 4' (Length) x 2.5' (Wide) Vertical Banner, We will print it & hang it inside the Convention Center near the Main Entrance where all attendees enter/exit the facility. After the show you get to keep the Banner for yourself. + Minion Benefits. Cut off is Sept 12th, 2026 to allow time for printing.
- **Boss Level - \$500 (unlimited available).** You Business Logo on all Digital Monitors in Lobbies & Main Stage Screen (Cosplay Contest) inside the Convention Center during show hours of operation, plus Social Media Shoutout + Henchmen & Minion Benefits. Cut off is Sept 12th, 2026 to allow time for printing.
- **(Most Popular) Lord of the Manor - \$1,000 (5 of 5 available).** Your Business Logo featured as an official Sponsor on two (2) Billboards around Spokane with an estimated 250k impressions per Billboard posted 30 days prior to our next show plus lower sponsorship tiers & benefits. Cutoff is September 4th, 2026 or FCFS.
- **"Multipass" - \$2,000 (1 of 1 available).** You get your business Name & Logo printed on all participating Exhibitors, Artists, Guests, Media & VIP Show Badges to be distributed and worn during the show equaling 1,500+ pieces plus you get all lower tiers (Minion, Henchman, Boss Level & Lord of the Manor). Cut off is FCFS or August 31st, 2026 to all time for printing.
- **"End Game" - \$4,000 (1 of 1 available).** You get one (1) 20'x10' Premium Endcap Booth to exhibit and sell your merch located in the Main Lobby during Halloween X-SPO which includes Pipe & Drape, two (2) 8'x2' table, four (4) chairs, table linens & four (4) badges + plus you get all lower tiers (Minion, Henchman, Boss Level & Lord of the Manor). Cut off is FCFS or September 4th, 2026 to allow time for printing.

